

East Hants Arena Association Annual General Meeting

November 26th, 2019

East Hants Sportsplex Board Room

Start: 7: 00 pm, End 8:00pm

Called to Order by: Bill Falkenberg

Note taker: Brenda Merriam

Board Attendees: Norval Mitchell, Scott Hirtle, Cory Robinson

General Manager: Scott Forward

Special guest: Jamie Welsh (BakerTilly)

Board Regrets: John Philpott, Danny Hines, Wendy Matheson-Withrow, Tanya MacRae, Perry Mitchelmore, Faye Peach, Patrick O'Neil, Travis Hunter, Jason Parker

Community Members- none

Additions to Agenda:

Norval motioned to approve the agenda as written; seconded by Scott H. **All in favour; motion carried.**

Board Meeting Minutes:

- Minutes from November 27th, 2018 meeting were reviewed. Motion to approve by Scott H., seconded by Norval. **All in Favor. Minutes approved.**

Annual Financial Statements: *by Jamie Welsh – BakerTilly*

- Jamie Welsh presented the final audit report of East Hants Sportsplex for 2018/2019 fiscal year.
- The Financials that are shown were approved by the EHS Board November 19th, 2019
- Clean Audit
- Audit shows revenue down; loss of \$41,000.00.
- Balance sheet showed a very good balance sheet
- In very good financial shape

Opened Floor for Discussion: N/A

Appointment of Auditor:

There was a motion from Scott H. to re-appoint BakerTilly for the 2019/20 fiscal year audit. This motion was seconded by Cory. **All in Favour, motion carried.**

Indemnity Motion:

Scott Hirtle made the motion of the Indemnity for the East Hants Sportsplex, seconded by Norval. This was unanimously accepted by the board members. **All in Favor- motion carried.**

The Installation of the Directors and Officers for the 2019/20 Session: *by Bill Falkenberg*

The Executive for the 2019-2020 term is as follows:

- President: Bill Falkenberg
- Vice-President: John Philpott
- Treasurer: Tanya MacRae
- Member at Large: Scott Hirtle

The Directors for the 2019-2020 term is as follows:

Danny Hines
Travis Hunter
Faye Peach
Wendy Matheson-Withrow
Norval Mitchell
Perry Mitchelmore
Patrick O’Neil
Cory Robinson
Jason Parker

Norval motioned to move into record the names of the executive; Cory seconded that motion. **Motion carried.**

All present, read the Installation of the Board of East Hants Arena Association.

Annual Reports:

President Report: *by Bill Falkenberg*

*Please see the enclosed **President Report**.*

General Manager's Report: *by Scott Forward*

*Please see the enclosed **Manager's Report**.*

Norval made the motion to move these two reports into record, seconded by Cory. **All in favor-motion carried.**

Old Business:

None

New Business:

None.

Closing Remarks:

Norval stated he was very satisfied and pleased with the Audit presented by BakerTilly.

Motion to Adjourn AGM: Scott H. motioned to adjourn, seconded by Norval. All in favour. Motion carried.

Annual Reports follow

East Hants Sportsplex
Manager's Report

November 20, 2019

Good evening all,

Another year has passed for the East Hants Sportsplex and I would like to take a moment to highlight some of the key points of 2018/19.

Community support has always been the cornerstone of all Not for Profit organizations and ours is no exception. Growing and continued support by our community businesses and the Municipality of East Hants have played significant roles in our success this past year. Businesses have driven our advertising revenue up over 50% in the last 3 years. MEH has committed \$90 000.00 to our KMA roof replacement project ensuring many more years of use for our community members.

Each year we are challenged with an ever-changing market and user group reductions. Forcing us to seek out alternative opportunities to meet our operational budget objectives and 2018/19 year is no exception. It is these opportunities that have seen us go from hosting our first and only canine event in 2017/18 to becoming home to 7 events annually and home to the largest canine event in Eastern Canada each Labour Day weekend, generating over \$15 000.00 in annual revenue. A date that traditionally we have not been able to maximize rentals.

We partnered with EH Curling Association to deliver a curling program that operates weekly throughout the season and hosted our first Jujitsu tournament over March break in the dome.

Operationally, 2018/19 was our first full year operating our Preventive Maintenance system. Chief Engineer, Alex Butler has championed this software implementation and its effectiveness has resulted in improved efficiencies in scheduling, work planning, work orders, costing and budgeting, quickly validating itself with savings in regular maintenance expenses of over \$7000.00 in the first year of operation.

A new evaporator was installed in April to replace the existing unit which had run its life cycle. This replacement will improve plant operating efficiencies with decreased use of power and water as well as improving our ability to maintain more consistent ice temperatures.

In our dome we have updated 35% of the lights to LED and will continue to change out the remaining metal halide fixtures over the next 2 years. One of our largest expenses remains power and this change will help to reduce this expense.

I would like to express my sincere thanks to our staff and volunteer Board of Directors of the East Hants Sportsplex for their dedication and commitment during the 2018/19 year.

I am extremely appreciative of the guidance and support they have given me this past year and I am excited to continue to maintain and grow the East Hants Sportsplex reputation as a world class recreation facility and place for community. The expected growth from the new residential developments and accessibility improvements due to an additional interchange, we are well positioned to provide the best possible venue for our community's recreational needs.

Sincerely,
Scott Forward
General Manager
East Hants Sportsplex



East Hants Arena Association President's Report

November 26, 2019

On behalf of the Executive and Board of Directors I would like to thank our facilities management and staff as well as other volunteers and patrons of the Sportsplex for a successful 2018/2019 season.

Although we have had numerous challenges, such as the downturn in youth sports participating numbers and weather related dome issues, our organization continues to foster community sports and fitness, and with new and existing clients as well as several special events our Sportsplex remains one of the best run facilities in Nova Scotia.

In 2019 we put together a good deal on the sale of a small piece of our land to support the new Lantz highway feeder and interchange project. This was done with some local consulting help and we achieved both a fair and beneficial agreement, and over 100K was added to our bottom line with no effect on operations.

Our Keith Miller ice surface roof repair was tendered and a contract was awarded with generous financial support from the Municipality, and we continue to make many other facility improvements (which Scott will elaborate on). A special thanks goes out to A-Tech Roofing for their ongoing support.

We had another successful charity golf tournament at Penn Hills last June, and our TV Bingo fundraising operation continue to contribute significant revenues to our facility. Curling is back for a second year, and we have a new tenant (360 Fit). Additionally, we successfully hosted several special events such as Tide Fest for the second year, and the corporate and K-9 events we hosted have had great reviews.

I would also like to personally thank our current volunteer Board of Directors for their time and dedication. We continue to grow our stewardship numbers and welcome four new board members: Cory Robinson, Travis Hunter, Perry Mitchelmore, and more recently Jason Parker. I would also like to extend an invitation out to the community for new board members with an interest in helping to fulfill our association's mandate to provide the public with a modern and sustainable sports facility.

I have no doubt we will have another successful season for the Sportsplex in 2019/2020.

Respectfully,





Bill

William H Falkenberg
President East Hants Arena Association

