

## East Hants Arena Association Board of Directors Meeting

August 26<sup>th</sup>, 2019

East Hants Sportsplex Board Room

Start: 7:00pm, End: 9:00pm

Called to Order by: Bill Falkenberg

General Manager: Scott Forward

Note Taker: Darlene Laffin

Board Attendees: Faye Peach, Danny Hines, Norval Mitchell, John Philpott,

Wendy Matheson-Withrow, Scott Hirtle, Tanya MacRae, Cory Robinson

Board Regrets: Travis Hunter, Perry Mitchelmore, Patrick O'Neil

### **Additions to Agenda:**

Bill motioned to approve the agenda; John approved; seconded by Scott Hirtle. All in favour; motion carried.

### **Board Meeting Minutes:**

- Minutes from April 26<sup>th</sup>, 2019 were reviewed. Motion to approve: Norval approved; seconded by Danny. All in favor; motion carried.

### **Financial Statements:** *by Scott Forward*

#### April 2019

*Overall-* net loss this month due to both ice surfaces running as per the forecasted budget, but the actual rentals were not to have both open for the spring months.



## May 2019

*Overall-* Both ice surfaces to be open; only Ice Pad B ended up being open due to lack of rentals.

## June 2019

*Overall-* Tracked to budget

## July 2019

*Overall-* Tracked to budget

### **Motion:**

Faye made a motion to approve and move into record April, May, June and July financials, seconded by Tanya. All in favour, motion carried. Financials approved.

### **New Business:**

#### A/R Update:

Summit Academy – payment on way

East Hants Gents League – outstanding bill from 2018/19 season, will be paid before the start of the 2019/2020 season.

#### A/P Update:

None

### 2019/20 Budget Summary: by Scott Forward

Increase in field bookings. A few added rentals- Major Bantam Early Bird Tournament, Soccer NS, Atlantic Hockey Group, Jr C League tournament.



It is a very tight budget with projections of less than \$10,000.00 surplus.

**UPDATES to Board:**

***Skate Service Shop:***

Working on alternative spot to set up skate service shop.

***Staffing:***

Currently hiring for Roxie's and attendants for the field house.

***Smoking Policy:***

Starting September 1<sup>st</sup>- Letter will go to clients this week plus will amend bi-laws.

***Benefits Package:***

Working with EH Chamber of Commerce- so become part of a group plan; looking at November 1<sup>st</sup> for roll-out.

***Roof:***

**Motion to Approve**- A-Tech Roofing to proceed with required work to be started in October 2019. Approved by Danny; seconded by Faye.

Bylaws:

To commence in October.

***By-Laws:***

The amendments to the by-laws being worked on with Carruthers MacDonell & Robson in preparation to be presented to the AGM in November.

**PM System Update**- *by Alex Butler*

*Provided a slide presentation*

Presentation of current status and ongoing work order updates.

**Old Business:** None

Next board meeting will be September 30<sup>th</sup> (Budget Approval), 2019 at 7:00pm at East Hants Sportsplex Board Room.

