

## East Hants Arena Association Annual General Meeting

November 29<sup>th</sup>, 2016

East Hants Sportsplex Board Room

Start: 7: 05 pm, End 8:30pm

Called to Order by: Todd Williams

Note taker: Brenda Merriam

Board Attendees: Bill Falkenberg, Derek Roberts, Faye Peach, Wendy Matheson-Withrow, Norval Mitchell, Ann Levangie, Scott Hirtle, John Philpott

General Manager: Scott Forward

Special guest: Jamie Welsh (Collins Barrow)

Board Regrets: Steve Ramsay, Tanya Macrae

New Members: John MacKinnon, Danny Hines, Patrick O'Neal

### **Additions to Agenda:**

Add Enfield Rentals accounts receivable to old business. Norval motioned to approve the agenda with the added business; seconded by Scott H... All in favour; motion carried.

### **Board Meeting Minutes:**

- Minutes from November 25<sup>th</sup>, 2015 meeting were reviewed. Motion to approve by Faye; seconded by Norval. All in Favor. Minutes approved.

### **Annual Financial Statements:** *by Jamie Welsh - Collins Barrow*

- Jamie Welsh presented and handed out the audit report of East Hants Sportsplex for 2015/2016 fiscal year. He thanked the staff for supporting and helping his team through preparing for this audit.
- Norval asked if there were any concerns; Jamie mentioned that there is a very consistent improvement in the quality of accounting practices and was a very clean audit.

### **Appointment of Auditor:**

There was a motion from Bill to re-appoint Collins Barrow for the 2016/17 fiscal year audit. This motion was seconded by Wendy. Motion unanimously carried.

**All in Favour, motion carried.**

**Indemnity Motion:**

Scott Hirtle made the motion of the Indemnity for the East Hants Sportsplex- seconded by Faye.  
**All in Favor- motion carried.**

The Installation of the Directors and Officers for the 2016/17 Session: *by Todd Williams*

The Executive for the 2016-2017 term is as follows:

- President: Todd Williams
- Vice-President: Derek Roberts
- Treasurer: Tanya MacRae
- Member at Large: John Philpott

The Directors for the 2016-2017 term is as follows:

Bill Falkenberg            Scott Hirtle  
Ann Levangie            Norval Mitchell  
Faye Peach                Steve Ramsay  
Wendy Matheson-Withrow

New Directors: Danny Hines, Patrick O’Neil, John MacKinnon

**Annual Reports:**

Financial Report: *by Bill Falkenberg*

There were monthly meetings with Scott Forward. The committee worked alongside the auditors. There were no major issues. The financial side of the facility was managed within 1.5% of the approved budget.

Maintenance Report: *presented by Todd- did not read*  
*Please see the enclosed **Facility and Maintenance Report.***

General Manager’s Report: *by Scott Forward*  
*Please see the enclosed **Manager’s Report.***

Open for Comments: None

President Report: *by Todd Williams*  
*Please see the enclosed **President Report.***

*Open for Comments: none*

Norval motioned to accept all the 2015/16 reports, second by the Bill. Motion Carried.

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**Old Business:** Enfield Rentals

Joanne Grace (Enfield Rentals) – Requested information regarding payment of the outstanding snow removal bill from the 2014/15. It was agreed that an in-writing payment plan would be presented to Graham Isenor at once.

**New Business:** None

**Closing Remarks:** *by Todd Williams*

Thank-you very much to the East Hants Sportsplex staff and the Directors for their passion for this facility. Please take the time to view the builders wall as it is now completed.

**Motion to Adjourn AGM:** Norval motioned to adjourn, seconded by Derek. All in favour.  
Motion carried.